



Phi Theta Kappa 2025-2026 International Officer Candidate Information



The 2024-2025 International Officers:

- **International President Annalise Smith, Clark State College, Ohio**
- **Division I Vice President Alyssa DeFlorentis, Cuyahoga Community College - Westshore, Ohio**
- **Division II Vice President Monserrat Rivero Sanchez, Northeast Texas Community College, Texas**
- **Division III Vice President Britney Khan, Ivy Tech Community College - Bloomington, Indiana**
- **Division IV Vice President Karissa Sena-Fadenrecht, Great Basin College, Nevada**

For more information on your current International Officers, visit
<https://www.ptk.org/meet-the-2024-2025-international-officer-team/>

Thank you for your interest in this exceptional leadership opportunity!

- Completed **applications** must be submitted online no later than **11:59 pm CST, Wednesday, January 22, 2025**.
- The online application site requires you to fill out a page before moving to the next section.
 - Set up a username (CANNOT be your email address) and password so you can easily access your Saved Answers over multiple visits.
 - Each time you're on the site, click on "Load Unfinished Survey" button at the top of the page.
- International Officers must be primarily enrolled at their chapter's college during their one-year term in office. Specifically, a minimum of 6 credit hours each semester is recommended. Courses may be online.

- Your Phi Theta Kappa HQ Staff is here to assist you through the entire process. Please contact campaign@ptk.org with any questions.

INTERNATIONAL OFFICER CANDIDACY INTRODUCTION

[PTK Catalyst 2025](#) (link), Phi Theta Kappa's Annual Convention, is scheduled for April 3-5 at the Kansas City Convention Center in Kansas City, Missouri. **Five International Officers will be elected during the Convention:**

International President
Division I Vice President
Division II Vice President
Division III Vice President
Division IV Vice President

Phi Theta Kappa's **four divisions** are outlined [here](#) (link).

INTERNATIONAL OFFICER BENEFITS

Phi Theta Kappa Headquarters provides International Officers with the following benefits:

- The experience can best be compared to a one-year, unpaid executive internship consisting of professional development such as strengthening public speaking, goal setting, collaboration, and organizational skills while representing the Society.
- Engagement with PTK Staff and Society leaders throughout the term in office.
- Individual transfer and career coaching to help International Officers reach their personal and professional goals.
- Headquarters will provide travel, accommodation, and registration expenses for all Headquarters-approved travel*.
- Leadership scholarships to support Officers' success both during and after their time in office.
- International Officer pearl-accented lapel pin upon successful completion of the term in office.

** If necessary, virtual training and conferences may be substituted for face-to-face events.*

INTERNATIONAL OFFICER RESPONSIBILITIES

The International Officers of Phi Theta Kappa are composed of a President and Vice Presidents from each of the designated divisions. The International Officers are elected annually by voting delegates from chapters participating in PTK Catalyst and serve a **one-year term as ambassadors of Phi Theta Kappa**. As an International Officer, you will be serving as a spokesperson for PTK at international and regional events, represent the larger student membership from your division or fully (as president), and serve as a liaison between the general membership and the organization.

To serve as an International Officer is a privilege and an honor. With this honor comes serious responsibilities that warrant careful consideration.

The candidate is expected to discuss with family members, chapter members, chapter advisor(s), and job supervisors the time and support needed to fulfill the responsibilities of the position (primarily related to travel). If elected, International Officers are required to relinquish any chapter or regional officer roles; however, you are expected to be an active member of your local chapter during your term.

Responsibilities:

1. Continue to be an **active member** of an active Phi Theta Kappa chapter and **submit official transcripts** to HQ after each academic term.
2. Advocate for the Society by clearly articulating the mission and strategic commitments of Phi Theta Kappa to the members and college community. This includes traveling to and/or virtually participating in PTK regional events and other conferences as assigned by Headquarters.
3. Work with Society leadership to set goals and formulate strategy aligned with the mission and strategic plan of the Society.
4. Serve as a PTK resource for chapter and regional leaders as well as represent the larger student membership by serving as a spokesperson for Phi Theta Kappa and as a liaison between members and the organization.
5. Preside at the 2025 Honors Institute (tentatively scheduled for June), Regional Institute (virtual fall event), and PTK Catalyst 2026 at the Baltimore Convention Center in Baltimore, MD, March 26-28 (International Officers arrive earlier in the week).
6. Attend virtual and in-person meetings, trainings, and events related to professional development.
7. Write social media posts and articles for Society communications as assigned.

ELECTION PROCESS

GENERAL RULES

- Only active members may serve as a chapter's voting delegate. ***Neither alumni members nor chapter advisors may serve as a voting delegate for the chapter.***
- All voting delegates may vote in all five races (one International President and four Divisional Vice Presidents), no matter what Division they reside in.
- Chapter voting delegates reported to Headquarters will receive a voting link and password by email from Headquarters to access online voting during designated polling times.
- The polling process for all International Officer Elections is monitored by at least one non-partisan Society constituent (e.g., an alumnus) AND at least one person who is NOT affiliated with Phi Theta Kappa.

PRELIMINARY ELECTION

- **One voting delegate will be appointed to represent each chapter in good standing in Phi Theta Kappa.** The chapter's advisor will report the voting delegate to Headquarters using an online form provided by Headquarters.
- The Preliminary Election will narrow each race to the top 4 Semifinalists. These 20 Semifinalists will proceed to PTK Catalyst.

ELECTIONS DURING PTK CATALYST

- **Only chapters registered for PTK Catalyst 2025 may appoint an active member who is attending PTK Catalyst as their voting delegate to vote in the International Officer Elections held during PTK Catalyst.** The chapter advisor will report the voting delegate using an online form provided by Headquarters.
- A Candidate Semifinalist may serve as a chapter voting delegate **IF** the candidate is the **ONLY** member representative of their chapter participating in PTK Catalyst.
- All voting will take place online following the same procedures outlined above.

TENTATIVE POLLING SCHEDULE

- **Preliminary Election**
Wednesday, February 26, 2025 | 8:00 am – 8:00 pm Central Standard Time
This election will narrow races to Top 4 Semifinalists in each of the five International Officer positions.
- **Semifinalists Election**
Friday, April 4, 2025 (Time TBD)
This election will narrow the top 20 Semifinalists to the top 2 per race for a total of 10 Candidate Finalists.
- **Final Election**
Saturday, April 5, 2025 (Time TBD)
The Final Election determines the 2025-26 International Officers.

Phi Theta Kappa is committed to the elimination of unlawful discrimination in connection with all employment relationships, business operations, and programs. Discrimination based on gender, family or marital status, race, color, national origin, military or veteran status, economic status, ethnic background, sexual orientation, gender identity, transgender status, genetic information or history, age, disability, political affiliation, and cultural and religious backgrounds is prohibited.

Membership eligibility is determined by the local chapter in accordance with membership criteria established by the Phi Theta Kappa Constitution and Bylaws.